

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 16th December, 2015 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 3rd day of December 2016

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 20)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 28 October 2015.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Members' questions

To receive any Members' questions.

7. Executive Report - 3 November 2015 (Pages 21 - 26)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

- (A) West Essex and East Hertfordshire Strategic Housing Market Assessment (SHMA), September 2015

Minute 372 refers

- (B) Economic Evidence to Support the Development of the OAHN for West Essex and East Herts, September 2015

Minute 373 refers

- (C) District Plan Transportation – A414, Hertford

Minute 374 refers

- (D) Delivery Study, September 2015

Minute 375 refers

8. Executive Report - 1 December 2015

To receive a report (to follow) from the Leader of the Council and to consider recommendations on the matters below:

- (A) Council Tax Support Scheme

Minute 433 refers

- (B) Charrington's House, Bishop's Stortford Capital Bid

Minute 434 refers

Note – Members are asked to bring their copy of the Executive agendas to the meeting.

9. Environment Scrutiny Committee: Minutes - 10 November 2015 (Pages 27 - 34)

Chairman: Councillor J Wyllie

10. Development Management Committee: Minutes - 11 November 2015 (Pages 35 - 42)

Chairman: Councillor D Andrews

11. Community Scrutiny Committee: Minutes - 17 November 2015 (Pages 43 - 52)

Chairman: Councillor Mrs D Hollebon

12. Licensing Committee: Minutes - 19 November 2015 (Pages 53 - 56)

Chairman: Councillor Mrs R Cheswright

(A) Draft Gambling Policy 2016-19

Minute 409 refers

13. Corporate Business Scrutiny Committee: Minutes - 24 November 2015 (Pages 57 - 62)

Chairman: Councillor P Phillips

14. Audit Committee: Minutes - 25 November 2015 (Pages 63 - 70)

Chairman: Councillor W Mortimer

15. Health and Wellbeing Scrutiny Committee: Minutes - 8 December 2015

*Chairman: Councillor N Symonds
(to follow)*

16. Development Management Committee: Minutes - 9 December 2015

*Chairman: Councillor D Andrews
(to follow)*

17. Community Governance Review Request – Bishop’s Stortford Town Council (Pages 71 - 78)

To consider a report of the Head of Democratic and Legal Support Services

18. Statutory Officer Appointments (Pages 79 - 84)

To consider a report of the Leader of the Council

19. Calculation of Council Tax Base 2016/17 (Pages 85 - 92)

To consider a report of the Executive Member for Finance and Support Services

20. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

Audio/Visual Recording of meetings

Everyone is welcome to record meetings of the Council and its Committees using whatever, non-disruptive, methods you think are suitable, which may include social media of any kind, such as tweeting, blogging or Facebook. However, oral reporting or commentary is prohibited. If you have any questions about this please contact Democratic Services (members of the press should contact the Press Office). Please note that the Chairman of the meeting has the discretion to halt any recording for a number of reasons, including disruption caused by the filming or the nature of the business being conducted. Anyone filming a meeting should focus only on those actively participating and be sensitive to the rights of minors, vulnerable adults and those members of the public who have not consented to being filmed.